



SOFTWARE NEWS

A Newsletter from CFS Tax Software, Inc.

Spring 2015

EARLY RENEWAL INCENTIVES

Early Renewal Discount

Last year we replaced our earn-and-redeem voucher system with a simple early renewal discount. Customers who renew early (next year's programs) can now take advantage of the following *immediate* discounts:

- \$10 off every program renewed by May 31st; or
- \$5 off every program renewed by August 31st.

On your spring renewal notice, you will see the \$10 "Early Discount" listed to the right of the price of your renewable software. Simply subtract that amount for each program renewed by May 31st.

30% Off First-Time Purchases

Place your software renewal order by May 31st, and take 30% off the first-time purchase of any additional CFS software ordered by May 31st. If there's a CFS program you've been thinking of trying, now is the time!

20% Discount on Supplies

Order your forms, envelopes and tax return supplies by May 31st to get the best deal on supplies—20% off our already low prices!

See our catalog for a wide selection of forms, envelopes, checks, and tax return supplies.

Free W2/1099 Forms Starter Kit

Receive a free starter kit of forms and envelopes—a \$39 value—when you order *W2/1099 Payroll System 2015* by May 31st!

Renew by May 31st for the BIGGEST savings of the year!



CFS WON'T LEAVE YOU HANGING

When you call CFS for technical support, our customer service representatives do their best to quickly connect you directly to a support technician. However, this is not always possible, especially during the December-January busy season. And when it isn't possible, some customers ask why, rather than having a support technician call them back, they can't just remain on hold until someone is available.

Our goal is to keep no customer on hold for longer than three minutes. We don't want you to be stuck on the phone when your time could be better spent doing something else. Also, each customer that is on hold ties up a line that another customer could be using to get through to us.

96% of all technical support issues are resolved the same day. Given the number of phone lines, customer service representatives, and support technicians we have available, we feel that our system is the most efficient way of handling calls.



LIVEPAYROLL NOW INCLUDES DIRECT DEPOSIT!

Did you notice? Last fall we added direct deposit capability to *LivePayroll*. For more information, see **page 2**.

TAX QUOTABLE

"I'm proud to pay taxes in the United States; the only thing is, I could be just as proud for half the money."

—Arthur Godfrey

WHAT'S INSIDE...

NEW AT CFS...

- CFS** Direct Deposit in LivePayroll; State data added to Tax Planner;
- CFS** E-File Update — *the latest developments in state and federal e-filing.*

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CFS Tax Software, Inc.
P.O. Box 879
Simi Valley, CA 93062

Phone: 800-343-1157
or 805-522-1157

Fax: 805-522-0187

Internet: www.taxtools.com

WHAT'S NEW AT



DIRECT DEPOSIT IN LIVEPAYROLL

Last year we added direct deposit to our LivePayroll program. The feature does not add to the initial cost of LivePayroll, but it does require setting up an account with National Payment Corporation (NatPay), “the leading company to offer third-party processing of Direct Deposit for employee payroll.”

NatPay charges a one-time setup fee of \$19.95, plus a \$3 setup fee for each additional employer. Each direct deposit transaction carries a fee of \$0.49 or \$0.54, depending on the funding option and turnaround time.

Once an account has been established with NatPay and banking data has been entered, processing direct deposits is as easy as printing paychecks.

Forms required for setting up a NatPay account are included in LivePayroll. We have posted Instructional Videos on our website to walk you through setting up and using direct deposit. (Click **Instructional Videos on the Web** in the program’s Help menu.)

STATE DATA ADDED TO TAX PLANNER

State tax rate schedules have been added to the *TaxTools* Federal/State Tax Planner, giving users twenty pre-programmed states, plus New York City and District of Columbia. In many cases, programming has also been added to calculate unique state exemptions, deductions, or credits.

We anticipate adding more state data in the future.

TaxTools	\$199 ⁰⁰
annual renewal.....	\$179 ⁰⁰
network upgrade.....	\$150 ⁰⁰

There are three methods of e-filing—(1) web-based, (2) file upload by the preparer directly to the taxing agency, and (3) file-upload to a third-party provider who then forwards the file to the taxing agency. CFS can only support the second method.

With web-based e-filing, the process cannot be automated. The user must log in to a website and manually enter the information. With the file-upload by the preparer method, the software can create the file and the preparer can either log in to a website and upload the file or transmit the file directly to the agency’s Internet portal. CFS can create files in the proper format for e-filing, but the taxing agency must allow for the file to be submitted by the preparer. CFS cannot act as a third-party provider handling customers’ e-file data.

We can only offer e-file where the file-upload method is available and no third-party provider is required.

Details follow regarding the latest e-file developments in *CFS Payroll System*, *California Sales Tax Preparer*, and *New York Sales Tax Preparer*.

CFS Payroll System

CFS Payroll System currently supports payroll form e-filing for a number of states. We will offer e-filing for additional state forms—and for Form 941—if and when it is possible to directly submit those forms using the file-upload method.

941/940 Payroll System.....	\$149 ⁰⁰
annual renewal.....	\$139 ⁰⁰
LivePayroll (includes 941/940)	\$299 ⁰⁰
annual renewal.....	\$289 ⁰⁰
Network Upgrade (covers all Payroll System programs)	\$150 ⁰⁰

E-FILE UPDATE

California Sales Tax Preparer

In 2010, CFS became the first software company certified for the California Board of Equalization’s Direct Transmit program.

Our *California Sales Tax Preparer* software allows the user to complete a Sales and Use Tax Return within the program, then transmit the return and payment directly to the BOE with the click of a mouse button.

CA Sales Tax Preparer	\$119 ⁰⁰
annual renewal.....	\$99 ⁰⁰
network upgrade.....	\$50 ⁰⁰

New York Sales Tax Preparer

Unfortunately, the New York State Department of Taxation and Finance uses a manual web-entry system, which means we cannot program our software for automatic e-filing. However, *NY Sales Tax Preparer* can still be used to store your clients’ data conveniently on your own computer, and to prepare printed forms as an aid to manually entering information online.

If New York should ever implement a file-upload system similar to California’s, we would hope to develop e-file capability for *NY Sales Tax Preparer*.

In the meantime, we have discounted the price of *NY Sales Tax Preparer* by 50% until such time as we are able to offer e-file capability.

NY Sales Tax Preparer	\$169⁰⁰	\$84 ⁵⁰
annual renewal.....	\$149⁰⁰	\$74 ⁵⁰
network upgrade.....		\$50 ⁰⁰



REMINDERS...

CFS EULA

The End User License Agreement (EULA) for most CFS programs states:

CFS Tax Software, Inc. licenses its software on a per-Office basis. If you are using the Software at multiple Offices operating under one Firm Name:

- a) You must purchase a Program License for each Office where the Software is used.
- b) You must purchase a Network License for each Office where the Software is used on a separate LAN or WAN (excluding backups).

Below are three examples of how the multi-office policy works:

Example 1: You have two offices. You wish to run TaxTools on all computers at both offices, but not on a network. You must purchase two TaxTools program licenses, at a discount of \$30 (\$15 multi-office discount x 2).

Example 2: You have two offices, each of which has its own LAN. You wish to run the network versions of TaxTools and CA Sales Tax Preparer at each office. You must purchase two TaxTools program licenses and two CA Sales Tax Preparer program licenses, for which you will receive a \$60 discount (\$15 multi-office discount x 4). You must also purchase two TaxTools network licenses and two CA Sales Tax Preparer network licenses, for which you will also receive a \$60 discount (\$15 multi-office discount x 4).

Example 3: You have three offices. You wish to run the network versions of TaxTools and Payroll System at all three offices, connected to a single server via a WAN. You must purchase three TaxTools program licenses and three Payroll System program licenses, for which you will receive a \$90 discount (\$15 multi-office discount x 6). However, you need only purchase one TaxTools network license and one Payroll System network license, as you are running the programs on a single network.

Fill-N-Print EULA

The Fill-N-Print End User License Agreement is different from the EULA for other CFS programs. It states that—

By purchasing the Software License, you are granted the non-exclusive right and license to use one copy of the Software in machine-readable form at one site, on one computer, for the time period specified when you purchased the License.

Additional License rights may be granted for use of the Software at more than one site and on more than one computer, provided an additional License has been purchased.

In other words, whereas most CFS software is sold on a *per office* basis, Fill-N-Print is sold on a *per computer* basis. If you intend to install Fill-N-Print on more than one computer—even if it's in the same office—you *must purchase an additional license for each additional computer*.

Sales Tax and Downloads

Sales tax laws vary from state to state, but generally, if you are a California resident (or, in some cases, a resident of another state purchasing software at a seminar), when you purchase a program on CD we must collect sales tax because you are receiving a **tangible product** (the CD). When you download a program from the Internet, we do not collect sales tax because there is no **tangible product** involved.

However, because most of our programs come on one Multi-Program CD, you may be charged sales tax on a downloaded program if you purchase a CD, **even if you purchase the CD for a different program at a different time**.

If you purchase **any** program on CD, we must charge you sales tax on **every** program you have purchased (or purchase in the future) that is also contained on that CD, **even if you download it**.

Shipping Policies

Software is shipped by first-class mail. When ordering software, customers may choose from the following three options:

1. Receive the initial release of each program on CD and download all updates for **\$7 per order**.
2. Receive the initial release and all significant updates on CD for **\$25 per year**.
3. Download the program and all updates: **no CDs = no shipping charge**.

By choosing option three, you will not only save money on shipping, you will also have immediate access to your software. Some customers will receive the added benefit of not paying sales tax on programs downloaded from the Internet.

Note: due to the large number of updates required, users of *NY Sales Tax Preparer* **must** download all updates from the Internet, and therefore cannot choose option two.

Forms and supplies are ordinarily shipped UPS Ground. Cost depends upon the size of the order and may be higher for shipments outside the contiguous United States.

UPS Next Day and 2nd Day shipping options are also available, with cost depending upon shipment weight and destination.

Note:

- UPS can only deliver to a street address, not to a post office box.
- Severe weather may cause a delay in delivery. The UPS package guarantee does not apply when transportation networks are disrupted.



WHAT CAN YOU FIND AT TAXTOOLS CFS .COM?

At *TaxTools.com*, you'll find all kinds of useful information, including...

Technical Support...

Need help? You might find the answer in the **Frequently Asked Questions (FAQ)** section of our **Technical Support** page. If not, you can submit a **Technical Support Request** or get live **Chat Support** from a technician. Under the **Support** menu or **Quick Links**, click on **Technical Support**.

Software Updates...

Need to update your CFS software, or just want to make sure you're running the latest version? Under **Quick Links**, click on **Software Updates**. Click on the CFS program you want to update, and you'll be taken to a screen where you can find the latest downloadable update, along with an **Update History**.

MyCFS...

Your **MyCFS** account allows you to shop securely at our online store **and** gives you secure access to your personal customer information, including: Renewal Notice, Order History, Package Tracking, and License Codes. Select these options and others from the **MyCFS** menu, or click on **MyCFS Account** under **Quick Links**.

Instructional Videos...

We've posted instructional videos to guide you through everything from installing and updating software to performing specific tasks within programs. The videos have controls that allow you to pause, rewind, and fast forward for viewing at your own pace. Under the **Support** menu, click on **Instructional Videos**.

Expected Release Dates...

Want to know when to expect your CD or download the program you ordered? Under the **Support** menu, click on **Release Dates**.

Show/Seminar Schedule...

Find out where and when CFS will be appearing at tax shows and seminars by selecting **Tax Seminars** from the menu bar.

More...

At *TaxTools.com*, you will also find product descriptions, customer comments, important news, helpful links, downloadable program demos, and more!

CFS POLICIES AND DISCLAIMERS

Return/Refund Policy

Software and tax supplies returns will be accepted no later than 30 days from receipt of item(s). All tax year forms/envelopes must be returned sealed and unused within 30 days of receipt, but no later than December 15th of the same tax year. All refunds will be paid less shipping charges.

Shipping damage must be reported as soon as possible (no more than 14 days).

Free Shipping

There is no shipping charge and, in most cases,* no sales tax if you download the program and all updates and do not receive a CD. However, if you later request a CD, CFS is required by law to charge applicable sales tax on the original order.

Update CD Service

There is a charge of \$25 if you would like the initial release and all major updates on CD. **Note:** this option is not available for NY Sales Tax Preparer.

Multi-Program Network License

You can purchase network upgrades for CFS programs for an additional fee. However, if you purchase several CFS programs, you might want to consider our Multi-Program Network License, which upgrades all CFS programs to the network version for an annual price of \$329.00. The Multi-Program Network License is not a stand-alone program—you must buy the single-user programs you wish to upgrade. This offer does not apply to Fill-N-Print.

Financial Planning Tools

The 2015 program will change to read-only mode after May 31, 2016. To enter new data after that date, you must order the 2016 program. The 2015 and 2016 programs may be purchased together for a special discount price of \$550.

Fill-N-Print

After a Fill-N-Print subscription expires, subscribers may still access saved data in "offline" mode. New files may be created once the subscription is renewed.

*An exception would be software purchased at a seminar in a state that requires sales tax on downloaded software.

