

Order Form - Tax Forms and Envelopes

	Form	Up	Description	Packs	Sheets/ Pack	Sheets	
Red Forms	1096	1	Annual Summary of U.S. Information Returns		x 25		
	1098	3	Mortgage Interest Statement - Federal Copy A		x 34		
	1098-T	3	Tuition Payment Statement - Federal Copy A		x 34		
	1099-DIV	2	Dividend - Federal Copy A		x 50		
	1099-INT	3	Interest - Federal Copy A		x 34		
	1099-MISC	2	Miscellaneous - Federal Copy A		x 50		
	1099-A	3	Acquisition - Federal Copy A		x 34		
	1099-B	2	Proceeds from Broker & Barter - Federal Copy A		x 50		
	1099-C	3	Cancellation of Debt - Federal Copy A		x 34		
	1099-SA	3	Distributions from HSA/Archer/Medicare+Choice MSA		x 34		
	1099-PATR	3	Distributions from Cooperatives - Federal Copy A		x 34		
	1099-R	2	Distribution from Retirement Plans - Federal Copy A		x 50		
	1099-S	3	Proceeds from Real Estate Transaction - Copy A		x 34		
		DE-6	1	DISCONTINUED****			
		DE-7	1	DISCONTINUED****			
	W-2	2	Wage and Tax Statement - Federal Copy A*		x 50		
	W-3	1	Transmittal Income & Tax Statement*		x 25		
Blank Forms	1099 Blank	3	2 horizontal perforations		x 100		
	1099-R Blank	4	1 vertical perforation / 1 horizontal perforation		x 100		
	W-2 Blank	4	1 vertical perforation / 1 horizontal perforation		x 100		
	W-2 Blank	3	2 horizontal perforations		x 100		
	W-2 Blank	2	Employee / State Copy - 1 horizontal perforation		x 50		
	1099-MISC	2	Employee / State Copy - 1 horizontal perforation		x 50		
Envelopes	Envelope A		5-5/8" x 8-3/4"; W-2 or 1099-R Blank 4-up		x 50		
	Envelope B		3-7/8" x 8-5/16"; 1099 Blank 3-up / W-2 Blank 3-up		x 50		
	Envelope C		5-3/4" x 8-3/4"; W-2 Blank 2-up		x 50		
	Envelope E		5-3/4" x 8-3/4"; 1099-MISC Blank 2-up		x 50		

3 Easy Ways to Order
1) Online at www.taxtools.com
2) Fax to (805) 522-0187
3) Mail to:
CFS Tax Software, Inc.
P.O. Box 879
Simi Valley, CA 93062-0879

These items are not compatible with CFS Payroll System.

* These are optional. CFS W2/1099 will print approved black scannable versions.
 ** Within the continental United States
 *** Expedited shipping cost depends on weight, zip code and service selected. Call (800) 343-1157 for pricing.
 ****DE6 and DE7 were replaced by DE9, which CFS does not plan to carry. CFS software prints approved black scannable versions.

Items	1-999	1000-2999	3000-4999	5000+
Shipping	\$7	\$14	\$28	\$56

- Order refunds / exchanges (less shipping) accepted within 30 days of delivery but no later than 12/15.
- Order discrepancies must be reported within 14 business days. CFS isn't responsible for items ordered by mistake.

Total Count of Sheets / Envelopes: _____

Price per Sheet / Envelope: _____

Cost of Sheets / Envelopes: _____

Discount (20% off from 4/15/12 - 5/31/12): ()

Subtotal: _____

Sales Tax, CA only (7.25% of Subtotal): _____

Ground Shipping:** _____

Expedited Shipping* (additional charge):** _____

GRAND TOTAL: _____

Prices based on total sheets/envelopes ordered		
1-249	250-749	750+
15 ¢	14 ¢	13 ¢

Source: FAXWEB

Next Day
 2nd Day
Please Note: We do not break up packs of forms or envelopes. The minimum order quantity for each type of form/envelope is equal to each item's per pack quantity.

Customer #	Firm Name	Telephone	E-mail	
Shipping Address		City	State	Zip
Credit Card #	Expiration Date	Security Code	Name on Card	
Billing Address (if different)		Billing City	Billing State	Billing Zip
Signature		Your W2/1099 software title (optional)		